|  |  |
| --- | --- |
| SATA TRUCKING, LLC | **BACKGROUD CHECK AUTHORIZATION** |
| EFFECTIVE DATE: 03/10/2019 | **REVISION DATE: N/A** |
| **BACKGROUND SCREENING DISCLOUSURE** | **PAGE: 1 of 5** |

**SATA Trucking, LLC., (the “Company”)** may request a comprehensive review of your background information from a consumer reporting agency in connection with your employment application and for continued employment purposes, including promotion, reassignment, or retention as an employee. Your background information may be obtained in the form of consumer reports and/or investigative consumer reports. These reports may be obtained at any time after receipt of your authorization and, if you are hired by the Company, throughout your employment. Corra, 201 Continental Boulevard, Suite 107, El Segundo, CA 90245, 1-310-524-9800, and its designated agents and representatives or other consumer report agency will prepare or assemble the reports. The scope of the consumer report/investigative consumer report may include, but is not limited to, the following areas: consumer credit, names and dates of previous/current employment, worker’s compensation claims, criminal history records (from local, state, federal, international and other law enforcement agencies’ records), sexual offender’s lists, wants and warrants records, motor vehicle records, military records, educational verification, license verification, civil cases, OIG/GSA, OFAC/patriot act, any sanction lists, finger printing and drug testing. These reports may include information as to your general reputation, character, personal characteristics, mode of living, work habits, job performance and experience along with reasons for termination of past employment from previous employers. You may request more information about the nature and scope of any investigative consumer reports by contacting the Company. A summary of your right sunder the Fair Credit Reporting Act is also being provided to you.

**Authorization and Release**

I, authorize the complete release of these records or data pertaining to me which an individual, company, firm, corporation, institution, school or university, law enforcement or public agency may have. I authorize the full release of the information described above, without any reservation, throughout any duration of my employment at the Company. I certify that all information provided below is true and accurate to the best of my knowledge. This authorization and consent shall be valid in original, facsimile (“fax”), or copy form. I understand that Corra’s privacy practices can be found at <http://www.corragroup.com/privacy-policy.html>

Signature: Date:

The following information is required by law enforcement agencies and other entities for identification purposes when checking records. It is confidential and will not be used for any other purpose. **PLEASE PRINT LEGIBLY:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Full Name (First Middle Last) Maiden/AKA/Previous Name(s)

\_\_\_\_\_\_\_\_\_\_\_ ‐ \_\_\_\_\_\_\_\_ ‐ \_\_\_\_\_\_\_\_\_\_\_

Social Security Number (SSN)

\_\_\_\_\_\_\_ / \_\_\_\_\_\_ /\_\_\_\_\_\_\_\_\_

Date of Birth (MM/DD/YYYY) (This will not affect hiring decision)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_

Driver’s License Number State of Issue

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City State ZIP/Postal Code

(\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number

***Para información en español, visite www.consumerfinance.gov/learnmore o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.***

**A Summary of Your Rights Under the Fair Credit Reporting Act**

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

• **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.

• **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:

• a person has taken adverse action against you because of information in your credit report;

• you are the victim of identity theft and place a fraud alert in your file;

• your file contains inaccurate information as a result of fraud;

• you are on public assistance;

• you are unemployed but expect to apply for employment within 60 days. In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.

• **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.

• **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.

• **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.

• **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.

• **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need – usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.

• **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to

[www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore).

• **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-567-8688.

• **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.

• **Identity theft victims and active duty military personnel have additional rights.** For more information, visit [www.consumerfinance.gov/learnmore](http://www.consumerfinance.gov/learnmore).

**States may enforce the FCRA, and many states have their own consumer reporting laws.**

**In some cases, you may have more rights under state law. For more information, contact your state or local consumer protection agency or your state Attorney General. For information about your federal rights, contact:**

|  |  |
| --- | --- |
| **TYPE OF BUSINESS:**1.a. Banks, savings associations, and credit unions with total assets of over $10 billion and their affiliates.b. Such affiliates that are not banks, savingsassociations, or credit unions also should list, in addition to the CFPB: | **CONTACT:**a. Consumer Financial Protection Bureau1700 G Street NWWashington, DC 20552b. Federal Trade Commission: Consumer ResponseCenter – FCRAWashington, DC 20580(877) 382-4357 |
| 2. To the extent not included in item 1 above:a. National banks, federal savings associations, andfederal branches and federal agencies of foreign banksb. State member banks, branches and agencies offoreign banks (other than federal branches, federal agencies, and Insured State Branches of Foreign Banks), commercial lending companies ownedor controlled by foreign banks, and organizations operating under section 25 or 25A of the Federal Reserve Actc. Nonmember Insured Banks, Insured State Branches of Foreign Banks, and insured state savings associationsd. Federal Credit Unions | a. Office of the Comptroller of the CurrencyCustomer Assistance Group1301 McKinney Street, Suite 3450Houston, TX 77010-9050b. Federal Reserve Consumer Help CenterP.O. Box 1200Minneapolis, MN 55480c. FDIC Consumer Response Center1100 Walnut Street, Box #11Kansas City, MO 64106d. National Credit Union AdministrationOffice of Consumer Protection (OCP)Division of Consumer Compliance and Outreach(DCCO)1775 Duke StreetAlexandria, VA 22314 |
| 3. Air carriers4. Creditors Subject to Surface Transportation Board | Asst. General Counsel for Aviation Enforcement &ProceedingsAviation Consumer Protection DivisionDepartment of Transportation1200 New Jersey Avenue, SEWashington, DC 20590Office of Proceedings, Surface Transportation BoardDepartment of Transportation395 E Street S.W.Washington, DC 20423 |
| 5. Creditors Subject to Packers and Stockyards Act,19216. Small Business Investment Companies7. Brokers and Dealers8. Federal Land Banks, Federal Land BankAssociations, Federal Intermediate Credit Banks, and Production Credit Associations9. Retailers, Finance Companies, and All OtherCreditors Not Listed Above | Nearest Packers and Stockyards Administration area supervisorAssociate Deputy Administrator for Capital AccessUnited States Small Business Administration409 Third Street, SW, 8th FloorWashington, DC 20416Securities and Exchange Commission100 F St NEWashington, DC 20549Farm Credit Administration1501 Farm Credit DriveMcLean, VA 22102-5090FTC Regional Office for region in which the creditoroperates or Federal Trade Commission: ConsumerResponse Center – FCRAWashington, DC 20580(877) 382-4357 |